

Singleton & Charlton Parish Council

Members of Singleton & Charlton Parish Council are summoned to a Council Meeting on Wednesday 20^h November 2019 at 7pm in Singleton Village Hall

Members of the Public

Members of the Public are very welcome to attend and will be given the opportunity to speak at Item 7 on the agenda. There will also be reports from District and County Councillors as available.

All attending are reminded that mobile devices should be switched to silent for the duration of the meeting.

The meeting will be recorded, to enable the clerk to produce accurate minutes. The recording will be deleted after the minutes are approved.

AGENDA

1	Apologies for Absence - JMcD	2 mins
2	Declaration of Council Members of personal interests in any of the agenda items below	2 mins
3	Minutes of the last Parish Council Meeting – to approve as a correct record the Minutes of the Parish Council Meeting held on 25 ^h September 2019.	2 mins
4	Chairman’s Report	5 mins
5	County Councillor Report – Mr Jeremy Hunt, Chichester North Division - WSCC	5 mins
6	District Councillor Report – Mr Henry Potter, Goodwood Ward	5 mins
7	SDNP Chris Paterson – Presentation on Village Design Statement/Neighbourhood Plan	20 mins
8	Jason Lemm PCSO for North Chichester - Outline of his role and questions	20 mins
9	Public Open Forum – 15 minutes is allowed for the public to ask questions relating to this agenda or matters affecting the Parish	15 mins
8	Council Matters Consultation – Concessionary Rail Travel for older people – posted on notice boards. National Community Energy Campaign – agree that this is not relevant to this PC Parish Council Letterhead – needs to be approved Matt Pinnington Resignation – do we accept his email as his resignation? Planning – should we hold regular planning meetings. Village Design Statement – Should we produce a questionnaire. Business Plan – Who will work on the plan.	5 mins
9	Village Matters – Decisions Required Road Signs – agree who should contact The Fox about the sign that also includes the Woodstock Hotel that needs to be removed. Bench – following further consultation, agree way forward. Events – Would we like the Harvest Event to be yearly? What process will be adopted to apportion the funds raised? Any other suggestions for events. Cyril Pearman’s Video – should we make a digital version of the video. Charlton Defibrillator – detailed information required, who will produce this? Winter Maintenance – agree way forward in light of the fact that there will be no gritting on the road from Singleton to East Dean.	20 mins

	<p>Emergency Resilience – do we want to form an alliance with other local villages, agree how to proceed.</p> <p>Flood Action Plan Contact List – review list.</p> <p>Flood Action – do we want to elect a sub-committee to manage this?</p> <p>Posts in Charlton along the road from The Barns to East Dean Road & around the triangle opposite the War Memorial – should they be more substantial?</p>	
10	<p>Finance</p> <p>Review of Expenditure v Budget, approval of the Accounts and Bank Reconciliations for the period ending 30th November 2019</p> <p>Payments for Consideration</p> <p>Budget 2020/21</p> <p>Any other financial issues</p>	10 mins
11	<p>Planning = See Separate Sheet</p> <p>Bushcraft Site – site visit</p> <p>Centurion Way</p>	2 mins
12	<p>Agenda Items for Future Meetings</p>	5 mins

Signed & Dated – Clerk of Singleton & Charlton Parish Council

Parish Council Members – Cllr John McDonald, Cllr Adrian Taylor, Cllr Deborah Harwood, Cllr Jasper Richmond, Cllr Robert Maine, Cllr Jane Mayhew, Cllr Rebecca Trowell